

SACRAMENTO TURN VEREIN SOCCER CLUB

CONSTITUTION AND BYLAWS

3349 J Street Sacramento, CA 95816

www.stvsoccerclub.com

Revised: March 2019

ARTICLE 1: Name

- 1.1 This Body shall be known as the Sacramento Turn Verein Soccer Club, also referred to "STV Soccer Club." It is one of several active sections of the Sacramento Turn Verein.

ARTICLE 2: Purpose

- 2.1 The objective of STV Soccer Club is to promote soccer and sportsmanship and to provide social activities for its members regardless of race, color, religion, age, sex, gender, sexual orientation, and/or national origin. STV Soccer Club shall provide an environment based on development of camaraderie, team effort, and for a love for the game of soccer.

ARTICLE 3: Membership

- 3.1 Anyone who is eligible to become a member of the Sacramento Turn Verein Soccer Club can become a member. In order to become a member one has to be eighteen (18) years of age, complete and submit a membership application either online or at the general meeting, and pay the required annual or prorated dues. STV Soccer Club members are classified in three categories:

1. Active Players: Members who actively participate in soccer games.
2. Members at Large: Members who closely follow all club affairs but are unable to participate in soccer games.
3. Honorary Members: Members recommended by the Executive Board and voted in by the membership of any monthly general meeting.

- 3.2 Annual club dues for members are due and payable, unless otherwise provided for by the Executive Board, at that time, but no later than, January 31st. A request for annual dues shall be sent out in December for the upcoming year.

Active Players and Members at Large: If a player is not a Turn Verein member, their dues shall be \$24.00, paid annually.

Honorary Members: These members are free of dues.

Dues for members of the Turn Verein shall be \$12.00, paid annually.

New members shall be charged a pro-rated share of yearly dues based on which month they join, and shall be included with their application for membership.

- 3.3 All bank checks, drafts and/or money orders submitted to the STV Soccer Club, shall be payable to Sacramento Turn Verein Soccer Club or STV Soccer Club.

- 3.4 All members shall abide by the Constitution and Bylaws of the STV Soccer Club, Code of Conduct, any Principal Organizations all policies and procedures as set forth by the Executive Board and all applicable policies and procedures of any Principal Organizations.
- 3.5 Teams and players shall abide by the playing league rules for the league under which they are registered as well as these Bylaws and Code of Conduct.
- 3.6 A plea of ignorance to the Constitution, Bylaws, Code of Conduct, Policy and Procedures of the STV Soccer Club, or Principal Organizations is not sufficient, and violators may expect appropriate action by the Executive Board of the STV Soccer Club.
- 3.7 Any member found guilty of violating the Constitution, Bylaws, Code of Conduct, Policy and Procedures of the STV Soccer Club, or Principal Organizations may be asked to appear before the Executive Board in order to explain their actions.
- 3.8 Members of the STV Soccer Club may be placed in bad standing when monies are owed to the STV Soccer Club and/or any affiliation and/or by disciplinary actions imposed by the Executive Board and/or PAD committee. A member in bad standing may not vote nor participate in any official position of the STV Soccer Club. If a member's club fees have not been submitted, they are placed in bad standing. A member may be prohibited from participating in STV Soccer Club activities due to non-payment of fees. STV Soccer Club may establish policies and procedures for the collection of unpaid monthly fees, which may include the holding of a player pass until all fees are paid in full.

ARTICLE 4: Authorities and Executive Board

- 4.1 This STV Soccer Club shall be governed by its Constitution and Bylaws, any Policy and Procedures adopted by the Executive Board, the Constitution and Bylaws specific rules and procedures of Principal Organizations. Copies of this Constitution, Bylaws, and governing documents shall, upon reasonable request, be made available to all STV members.
- 4.2 The governing board shall be comprised of the five (5) Executive Board members and four (4) Officers, collectively "Officers."
- 4.3 Officers shall be elected at the general meeting in March and serve for a period of one (1) year.
- 4.4 Executive Board Officers of the STV Soccer Club shall consist of the following:
1. President: Shall conduct all meetings of the Executive Board and cast a vote only in the case of a tie. When necessary, the President has the power to call special meetings. Appoint, as appropriate, and subject to the approval of the Board of Directors, standing committees and/or the committee chairmen, The President is to see that the constitution and its bylaws are enforced. The

President has the right to table any motion, at their sole discretion, until the next general meeting.

2. Vice President: Shall succeed to the powers of the President in the absence of the President. Shall coordinate communication between various committee's and officers. Shall ensure all members are upholding the Code of Conduct and be chair of the PAD committee.
3. Treasurer: Shall present the financial report at each monthly general meeting and collect membership and team dues. Financial reports are subject to review by the Executive Board, at any time.
4. Secretary: Shall read the previous meetings minutes, take minutes at all meetings, and keep all records. The Secretary is also responsible for providing all email communication to the membership and maintaining the STV Soccer Club website.
5. Sergeant at Arms: Shall ensure the room is set up for the meetings and keep order during all meetings. The Sergeant at Arms shall also be responsible for the supplies and appearance of the Club House and participate on the PAD committee.

Officers of the STV Soccer Club shall consist of the following:

6. Club Manager: Shall be responsible for establishing and enforcing club protocols and be the first point of contact between the team managers and the STV Executive Board. The Club Manager shall represent the club at all official soccer club meetings and promote soccer to the best of his or her ability, keeping in mind the best interest of the club and the leagues with which STV Soccer Clubs participate in.
7. Coach: Shall offer assistance to individual team managers, when requested, schedule the club-wide soccer practices, and focus on recruitment of new players.
8. Social Chairperson: Shall be responsible for all social activities and shall preside over these activities.
9. Master of Equipment: Shall be responsible for all club belongings such as balls, uniforms, medical kit, club library, soccer nets, logo wear as well as the point person for the purchase of these items.

4.5 All Executive Board Officers of the STV Soccer Club **must** be members of the Sacramento Turn Verein.

4.6 Executive Officers shall not spend in excess of \$200.00. Any amount above \$200.00 must be approved by a majority vote at any general meeting.

4.7 The President and the Treasurer shall be the only Executive Officers who issue bank checks.

- 4.8 In addition to the above listed Officers there shall be one elected member that is the STV Soccer Section's representative to the main Club. This position does not have to be confirmed annually, but will be voted in as required.

ARTICLE 5: Meetings

- 5.1 The STV Soccer Club general membership shall meet every second Wednesday of each month at 7:00pm at the Sacramento Turn Verein, 3349 J Street Sacramento, CA.
- 5.2 Only the President has power to call special meetings. If a special meeting is called, all members shall be notified by the Secretary seven (7) calendar days before the meeting takes place.
- 5.3 The order of business at general monthly meetings shall include:
- a. Minutes of previous meeting are read.
 - b. Introduction of new members.
 - c. Recess for payment of dues.
 - d. Report of officers.
 - e. Finance report.
 - f. Team Reports
 - g. Old Business.
 - h. New Business.
 - i. Communications.
 - j. Good of the Order (meeting is adjourned).
- 5.4 All meetings shall be conducted in the English language and conducted under Roberts Rules of Order. If motions are made in other languages, it shall be necessary to translate such a motion into the English language, in order to be recognized.
- 5.5 All motions are adopted by a majority vote cast.
- 5.6 General elections are to be held at the general meeting in March and officers are elected by a majority vote cast.
- 5.7 First nominations of officers shall be in January. Final nominations and elections shall take place in March during the general meeting.
- 5.8 All members must be notified by the Secretary for February and March meetings.
- 5.9 A quorum shall consist of any number members present at the monthly general meeting and two (2) Executive Board members. The President or Vice President must be one of the two (2) Executive Board members for quorum.

ARTICLE 6: Standing Committees

- 6.1 The following standing committees and chairpersons, shall be appointed by the President as deemed necessary, subject to the approval of the Executive Board:

Bylaws Revisions Committee; Protest, Appeals, Discipline (PAD) Committee; Crab Feed Committee, Wanderpokal Committee, and any other committees as required.

6.2 **Bylaws Revisions Committee** - The Bylaws Revisions Committee may be formed and shall meet as directed by the Executive Board members. The President shall appoint a Chairman and members for the Committee.

6.3 **Protests, Appeals and Discipline Committee** - The Protest, Appeals, and Discipline (PAD) Committee, shall meet when necessary to hear disciplinary actions. The PAD Committee shall be chaired by Vice President and or designee, who shall keep written records of PAD proceedings and correspondence. All members of the STV Soccer Club shall come under jurisdiction of the PAD Committee.

A minimum of two (2) executive officers shall participate on the Committee and one (1) non-executive officer when called to meet. Membership on the committee may rotate among the executive officers. The Committee shall be governed by STV Soccer Club's Bylaws and Constitution.

ARTICLE 7: Festivities

7.1 The STV Soccer Club shall hold festivities of social character to create friendship among its members and society.

ARTICLE 8: Conclusion

8.1 The above Constitution comes under the jurisdiction of the Sacramento Turn Verein.

8.2 Any member of the STV Soccer Club may submit proposed changes to the existing Constitution and Bylaws.

8.3 Amendments to the Constitution and Bylaws, shall be submitted and discussed at two consecutive meetings prior to the general meeting in March.

8.3 These motions shall be voted upon only during the general meeting in March.

8.4 An amendment shall be deemed adopted by an affirmative vote of two-thirds of the members attending and voting at the general meeting in March.

8.4 The STV Soccer Club cannot be dissolved as long as eleven members are in good standing with the organization and demand its continuation.

8.5 If the STV Soccer Club dissolves, all club property and belongings shall remain in custody of the Sacramento Turn Verein.

Sacramento Turn Verein

3349 J Street Sacramento, CA 95816

(916) 442-7360

Fax (916) 442-7381

www.sacramentoturnverein.com